

DAVIS COUNTY  
OFFICE OF PERSONNEL MANAGEMENT  
County Attorney III  
Supplemental Questionnaire  
December 2003

**Instructions:** The following questions will be considered as part of your application for the County Attorney II position. Your responses must be attached to your application in order for you to be considered for this position. Do not substitute your resume or any other material in lieu of a response to the questions on this questionnaire. Describe your experience and education practicing criminal law. We are interested in experience which is the same or similar to the described job duties. Do not include experience that is unrelated.

Your answers should respond to the questions below using a narrative format. Responses must be as complete and concise as possible focusing on accomplishments, achievements, and proficiency. Please include information regarding the recency of your experience and education and for whom it was performed. Limit each of your responses to one (1) sheet of 8.5 x 11 inch paper. Responses should be typed or written neatly in ink.

**Sample of Job Duties:** Investigates and screens cases for probable cause. Researches case law to determine precedents. Prepares or outlines the case for court. Practices law before courts, hearing boards, and administrative agencies as appropriate. Prosecutes civil or misdemeanor criminal cases in Justice, Juvenile, or District Court. Reviews and prepares judgments, orders, conclusions and findings of fact as directed by the courts.

1. If you have practiced criminal law, describe your role. Did you represent the prosecution or the defense? Were you involved in general practice? What percentage of your cases were criminal as opposed to civil cases? What percentage of your cases were misdemeanor and felony cases? Briefly describe your most difficult or complex case.
2. Briefly describe your most complex criminal law research assignment. Was your research successfully used to support a legal position or motion?
3. Which Courts have you appeared before in criminal matters?